



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

December 15, 2014

Superintendent
Sample Intermediate School District
987 Any Street
Any City, Michigan 00000

Dear Superintendent:

Section 303.700 of the regulations implementing the Individuals with Disabilities Education Act (IDEA) requires states to monitor for compliance with the law and its regulations and to issue findings. A finding is a written notification from the State to a local lead agency that contains the State's conclusion that the local *Early On*[®] service area is in noncompliance and includes the citation of the statute, rule, or regulation and a description of the data supporting the State's conclusion that there is noncompliance with statute, rule, or regulation.

This letter serves as official notification of a finding of noncompliance as identified during desk review monitoring of Sample Intermediate School District's 2013-2014 data submitted through local self assessment in the Michigan Electronic Grants System *Plus* (MEGS+).

State Performance Plan Indicator 1: Timely Service Delivery

Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(As authorized by 20 USC 1416(a)(3)(A) and 1442, 34 CFR 303.344(f))

As reflected in the corrected Strand Report in the Continuous Improvement and Monitoring System (CIMS) *Workbook*, the recently completed desk review monitoring revealed that the local data for this indicator demonstrate **80 percent** compliance. This is a compliance indicator and, as such, the target is 100 percent.

All findings of noncompliance must be corrected as soon as possible and in no case later than one year after the State's identification. The timeline begins on December 15, 2014. Your local *Early On* service area is required to develop and submit a corrective action plan (CAP) by February 1, 2015. A progress report is required by June 1, 2015 and a request for close out of the CAP by September 15, 2015. Verification of correction will be confirmed by the Office of Great Start/Early Childhood Education and Family Services (OGS/ECE&FS).

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After compliance is verified by OGS/ECE&FS, a close out notification will be issued to the local lead agency through the CIMS *Workbook*. Noncompliance that is not corrected within the timeline will require the State to take action to promptly bring the local *Early On* service area into compliance, which may include, but is not limited to, a compliance agreement, increased State supervision, and/or financial sanctions.

If you have any questions or concerns, please contact Ms. Kelly Hurshe at hurshek@michigan.gov or 517-241-8309.

Thank you for your prompt attention to this urgent matter.

Sincerely,

A handwritten signature in cursive script that reads "Vanessa Winborne".

Vanessa Winborne, Part C Coordinator
Infant/Toddler and Family Services
Office of Great Start/Early Childhood Education & Family Services

c: Sample ISD
Early On Training & Technical Assistance