

Sample Preliminary Summary

Significant Disproportionality – Discipline • On-site
September 2015

District Name Special Education Focused Monitoring Preliminary Summary On-site Review

District Code:	00000
ISD Code:	00
Date of Summary:	<input type="text"/>
On-site Review Date(s):	<input type="text"/>
Focused Monitoring Team:	
Name:	Title:
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
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Section 1: Focused Monitoring Priority:

Significant Disproportionality — Discipline

Under the *Individuals with Disabilities Education Act* (IDEA) 2004 § 300.646, Michigan is required to determine if there is significant disproportionality based on race and ethnicity in the state's local educational agencies (locals) with respect to the incidence, duration, and type of disciplinary actions, including suspensions and expulsions of students with an individualized education programs (IEP) and must:

- Provide for the review and, if appropriate, the revision of policies, procedures, and practices of the local used in the discipline of students with an IEP to ensure compliance with the IDEA.
- Require any identified local to reserve the maximum amount of funds under § 300.613(f) of the IDEA to provide comprehensive coordinated early intervening services to serve students in the local, particularly, but not exclusively, students in those groups that were significantly over-represented in disciplinary actions, including suspensions and expulsions.
- Require the local to publicly report on the revision of policies, practices, and procedures.

Section 2: Selection Criteria:

Michigan identifies locals with a risk ratio above 3.0 for one school year as having significant disproportionality - discipline.

An analysis of this local's data indicates that the local has exceeded the established risk ratio for the 2013-2014 school year for [race/ethnicity] students with an IEP.

A review of this local's policies, procedures, and practices was conducted to determine whether the policies, procedures, and practices contributed to the significant disproportionality.

Section 3: Preliminary Summary:

The policies, procedures, and practices used by the local in the disciplinary actions of students with an IEP were reviewed to determine whether they were compliant with the IDEA and the *Michigan Administrative Rules for Special Education* (MARSE):

The student record reviews yielded _____ instance(s) of noncompliance related to specific students.

Next Steps:

A focused monitoring report will be issued to the local on January 15, 2016. This report will provide written notification of any noncompliant policies, procedures, or practices requiring revision. All areas of noncompliance must be corrected as soon as possible but no later than one year from the date of notification. If this deadline is not met, this will impact the local's Determination and the State will take action to promptly bring the local into compliance; this may include increased state supervision and/or financial sanctions.

If findings of noncompliance are issued, the local must submit a focused monitoring corrective action plan by March 1, 2016 to address all areas of noncompliance. The OSE will assign staff to provide technical assistance to the local.