



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
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STATE SUPERINTENDENT

September 15, 2016

Mr. Thomas Niczay, Superintendent  
Hamtramck Public Schools  
P.O. Box 12012  
Hamtramck MI 48212-0012

Dear Mr. Niczay:

Hamtramck Public Schools has been selected for a focused monitoring on-site review in the 2016-2017 school year. Pursuant to the *Individuals with Disabilities Education Act* (IDEA) 2004, §§ 300.600 and 300.149(a)(1)(2), the Office of Special Education (OSE) must review policies, procedures and practices related to Significant Disproportionality — Identification.

Selection of your district was made as a result of a review of your 2014-2015 and 2015-2016 data submitted in the Michigan Student Data System (MSDS). These data pertain to the significant disproportionality of students with an individualized education program (IEP) who are:

Black with a Specific Learning Disability

Below is information regarding your district's on-site review:

Date(s): October 18, 2016  
Team Lead: Holly Cook  
Contact information: hcook.edconsult@gmail.com

The team lead will contact your special education administrator in advance to review the procedures for the visit. Please reserve time on your calendar at the conclusion of the visit to review the team's preliminary observations.

The district is referred to the following presentation on the [CIMS Website](http://cims.cenmi.org/FM.aspx) (<http://cims.cenmi.org/FM.aspx>): *How to Prepare for a Focused Monitoring On-site Visit*.

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Mr. Niczay, Hamtramck Public Schools

September 15, 2016

Page 2

It is our expectation that the process of focused monitoring and the results will be highly beneficial for your delivery of services to students with an IEP. If you have questions, please contact Jeanne Anderson Tippet with your specific concerns at [andersontippetj@michigan.gov](mailto:andersontippetj@michigan.gov).

Sincerely,

A handwritten signature in black ink that reads "Teri L. Chapman". The signature is written in a cursive style with a large initial "T" and "C".

Teri L. Chapman, Ed.S., Director  
Office of Special Education