

Sample Preliminary Summary

General Supervision Monitoring (GSM) • On-site
April 2016

District Name Special Education Focused Monitoring Preliminary Summary On-site Review

District Code: 00000

ISD Code: 00

Date of Summary:

On-site Review Date(s):

Focused Monitoring Team:

Name: Title:

Name:	Title:

Section 1: Focused Monitoring Priority:

General Supervision Monitoring (GSM)

Pursuant to the *Individuals with Disabilities Education Act* (IDEA), §§ 300.600 and 300.149(a)(1)(2), as part of State monitoring and enforcement, the Office of Special Education (OSE) must ensure that the requirements of the IDEA are carried out and that each educational program for children with disabilities meets the State's educational standards. It must review policies, procedures, and practices related to the provision of a free appropriate education (FAPE) for students with an individualized educational program (IEP).

Section 2: Selection Criteria:

The district was selected for a focused monitoring activity as part of the State's general supervisory responsibility to ensure that all districts in the State provide a FAPE to students with an IEP that meets the requirements of the IDEA and the State's educational standards.

Section 3: Preliminary Summary:

The district's policies, procedures, and practices related to the provision of a FAPE to students with an IEP were reviewed to determine whether they were compliant with the IDEA and the *Michigan Administrative Rules for Special Education* (MARSE).

The student record reviews yielded _____ instance(s) of correctable noncompliance related to specific students.

Next Steps:

A focused monitoring report will be issued to the district on September 15, 2016. This report will provide written notification of any noncompliant policies, procedures, or practices requiring revision. All areas of noncompliance must be corrected as soon as possible but no later than one year from the date of notification. If this deadline is not met, this will impact the local's Determination and the State will take action to promptly bring the district into compliance; this may include increased state supervision and/or financial sanctions.

If findings of noncompliance are issued, the district must submit a corrective action plan by November 1, 2016 to address all areas of noncompliance. The OSE will assign staff to provide technical assistance to the local.

